



Member Personal Information Change
www.railwaycu.com | 1.800.601.9580

Member Name: _____ Member Number: _____

ADDRESS CHANGE	
Residential Address:	Mailing Address:
Home Phone:	Work Phone:
Cell Phone:	Email Address:
Address changed on**: Liberty Check Orders: Yes / No Associated Accounts: Yes / No Member Number _____	
Signature (or verification method): X Date: _____	
Completed By (Employee): Date: _____	

NAME CHANGE	
Previous Name:	New Name:
Name changed on**:	VISA Credit Card Yes / No
FSP: Yes / No	Signature Cards / Member File: Yes / No
Checks: Yes / No	Loan File: Yes / No
Debit Card: Yes / No	Associated Accounts: Yes / No
Required Documents:	
Certified Copy of Marriage Certificate Legal Paperwork Stating Name Change Divorce Decree	
Completed By (Employee): Date: _____	

VERIFICATION METHOD*	
Recognize Voice _____	Mail Request / Sig. Verified _____
Verified Sec. Question _____	Email Request with Security Answer _____
In-Person Recognize _____	Signature Verified _____
Legal Proof of Name Change _____	Mailed Verification Letter _____

Notes: _____

* RCU staff are solely responsible for the accuracy of determining the verification of our member.
 ** **For Address Changes Only:** The completed form will route to Accountant for tracking and reporting purposes.
For Name Changes Only: The staff member collecting the data is responsible for account and supporting document changes then filing in the member file.

Changed By / Date Completed:	
FSP:	Liberty: